New American Welcome Center

Citizenship Outreach Intern

Internship Description
This intern will work toward increasing naturalization outreach to all immigrants in Champaign County with targeted outreach to the Asian American & Pacific Islander (AAPI) community. According to the Center for American Progress, the AAPI community is the fastest-growing racial group in the country. However, AAPIs have historically low records of civic engagement and although our naturalization outreach efforts have reached some AAPIs in the past, we have not conducted targeted outreach. The citizenship outreach intern will educate campus and community members about the citizenship application process, requirements, and benefits. The intern will encourage citizenship eligible residents to enroll in free citizenship classes and make informed referrals to community resources and legal assistance. The intern will also assist undocumented Americans who may qualify for Deferred Action in order to pursue education and/or employment in the United States without fear of deportation. The intern will report to and work closely with the Director of the New American Welcome Center.

The University YMCA
The YMCA of the University of Illinois has been engaging individuals in cause-driven community service, reflection, and action since 1873. Our programs center on social justice, environmental protection, faith in action and global engagement, aiming to bridge the divide between the campus and community, and beyond. Through the New American Welcome Center, the University Y works to foster an environment that encourages newcomer integration and community cohesion by engaging local institutions and mobilizing community resources to make Champaign County a strong community where people can live and thrive regardless of immigration status, country of origin, socioeconomic level, gender, or sexual orientation.

Key Responsibilities:
- **Event Planning.** Create, develop, and implement citizenship outreach events. Conduct information sessions and screen local residents for citizenship eligibility. Coordinate logistics for workshops, information sessions, and other similar events.
- **Communications.** Organize outreach materials that create broader awareness about NAWC’s citizenship initiatives. Produce outreach program communications and develop social media strategies to highlight local stories of citizenship. Improve the cultural and linguistic competency of citizenship outreach efforts.
- **Data Entry & Reporting.** Prepare participant information and keep records as appropriate, ensuring that systems are maintained for tracking and recording progress and outcomes. Generate monthly reports that are both quantitative and qualitative in scope.
- **Relationships.** Represent NAWC at community and outreach events. Connect and nurture relationship with various community agencies and community leaders in order to coordinate, and strengthen citizenship and civic engagement.

Knowledge, Skills, and Abilities:
- Ability to communicate effectively with stakeholders at all levels
- Experience in organizing, immigration, or other social justice causes
- Effective time management and ability to work to deadlines
- Ability to work independently and as a team member;
- Fluency in English and AAPI language preferred, but not required.

Internship Dates
May 2019 - August 2019

Compensation
This position is unpaid; however, unpaid internship scholarships are available through the University YMCA’s Fred S. Bailey Unpaid Internship Scholarship Program. To be eligible for scholarship funding, please apply online by April 8, 2019 at: https://universityymca.org/bailey/unpaid-internship-scholarship/.

Scholarship Eligibility
In order to be considered for the position, prospective interns must be: a currently enrolled, full-time (12 or more credits per semester), undergraduate college student at the University of Illinois at Urbana-Champaign; Returning to college as a sophomore, junior, or senior student for the fall semester after the internship.

How to Apply
For full consideration, please submit a resume and a cover letter to welcome@universityymca.org no later than April 22, 2019. Interviews will be conducted on a rolling basis.